

Microsoft Live Meeting

Live, interactive Web-based collaboration



Web collaboration can radically change the way your company gets business done. Our Microsoft® Office Live Meeting solution enables you to engage in a live, interactive, Web-based presentation or work session when collaborating on a project or engaging an audience really matters.

Integrated Audio and Visual Services

In order to create a successful online presentation or session, your audio and visual capabilities need to work seamlessly. Microsoft Office Live Meeting is a completely integrated solution with a single help line and a single bill.

Conduct full-featured collaborative meetings with two or even thousands of people, wherever they may be, in a fraction of the time—and at a fraction of the cost.

Pre-Meeting

Schedule and manage meetings from Microsoft Office programs such as Outlook, Word, Excel, PowerPoint, and SharePoint.

In-Meeting

Collaborate on virtually all document types. Use interactive tools such as whiteboarding, text slides, Web slides, and polling.

Worry-Free Reliability

To ensure that your Web meetings are error-free, we provide redundant systems in multiple locations to prevent network failure. Microsoft Office Live Meeting also automatically senses firewall configurations and selects optimum communication performance for a given configuration. A phone and a computer with a good Internet connection are all that participants need for a worry-free presentation.

Leading Security Features

Live Meeting always uses proven measures to protect your meetings. For example, content is framed in a way that allows the presenter to keep sensitive material out of the viewing window.

Applications

- Large meetings requiring large participant capacities
- Brainstorming sessions
- Contract negotiations
- Product demos
- Staff meetings
- Sales presentations



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Live Meeting Advantages

Leverage the market-leading features of Microsoft's solution to drive collaboration and productivity within your organization.

Enhanced productivity. Accomplish more by making compelling presentations without travel costs.

Content sharing and creation. Show visuals of any type, including presentations; commonly used document types such as Microsoft® Word, Excel, PowerPoint, and other applications and Web pages, to remote participants in real time.

Substantial savings. Realize greater return on investment through an affordable communications solution.

Recording functionality. Audio and visuals are recorded simultaneously, so stakeholders don't miss out if they were unavailable at the time of the meeting.

Available on demand for smaller audiences. Ideal for impromptu working sessions as well as presentations to a small to medium-sized group.

Key Benefits

- _ Clarify your message
- _ Captivate the audience
- _ Encourage participation
- _ Provide real-time and post-conference participant lists
- _ Improve productivity
- _ Save money through multiple pricing and licensing options
- _ Choose on-demand access or advance scheduling
- _ Share files
- _ Sketch ideas on community whiteboards
- _ View Web content together
- _ Use one-click recording
- _ Integrate Microsoft Outlook

Make compelling presentations without travel costs

Microsoft®

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For more information on Microsoft Live Meeting, please visit:

www.tatacommunications.com/contact

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