



TATA COMMUNICATIONS LIMITED

Regd. Office: VSB, Mahatma Gandhi Road, Fort, Mumbai – 400 001

Tel.: 91 22 6659 1968 CIN No.: L64200MH1986PLC039266

Website: www.tatacommunications.com

NOTICE OF ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that the 33rd Annual General Meeting (AGM) of Tata Communications Limited (the Company) will be held on **Friday, August 2, 2019 at 11:30 a.m. at BSE International Convention Hall, 1st Floor, BSE Building, P.J. Towers, Fort, Mumbai – 400 001.**

The Annual Report for the financial year 2018-19 including the Notice of the AGM has been sent electronically to all Members whose email addresses are registered with the Company/Depositories for communication purposes on July 8, 2019. For Members who have not registered their email addresses or have requested for hard copies, Annual Report including the Notice of the AGM has been sent at their registered address through permitted mode and dispatch of the same has been completed on July 8, 2019.

The Annual Report including Notice of the AGM and Attendance Slip and Proxy Form is also available on the website of the Company at www.tatacommunications.com/investors/results/.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules framed thereunder and Regulation 44 of the SEBI Listing Regulations, Members are provided with the facility to cast their votes on all resolutions set forth in the Notice of AGM from a place other than the venue of the AGM ("remote e-voting") using the electronic voting system provided by National Securities Depository Limited (NSDL), and the business may be transacted through such voting. Members holding shares either in physical form or in dematerialised form as on the cut-off date i.e. July 26, 2019, may cast their vote electronically on all resolutions set forth in the Notice of the AGM. The detailed instructions are as follows:

- i. The remote e-voting period will commence on Tuesday, July 30, 2019 (9:00 a.m. IST) and end on Thursday, August 1, 2019 (5:00 p.m. IST). Remote e-voting shall not be allowed beyond 5:00 p.m. IST on August 1, 2019, at which time the e-voting module shall be disabled by NSDL.
- ii. The cut-off date for determining the eligibility to vote, through remote e-voting or at the AGM, is July 26, 2019.
- iii. Any person, who acquires shares of the Company and becomes a Member of the Company after dispatch of the Notice of AGM and is holding shares as on the cut-off date i.e. July 26, 2019, shall be eligible to vote on all the resolutions set forth in the Notice of AGM, and may obtain the login ID and password by sending a request at evoting@nsdl.co.in.
- iv. The Notice of the AGM is also available on the website of the Company at www.tatacommunications.com/investors/results/ or may be downloaded from <https://www.evoting.nsdl.com>.
- v. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990 or send a request at evoting@nsdl.co.in.

Members are further requested to note that pursuant to section 91 of the Companies Act 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer books of the Company shall remain closed from Saturday, July 27, 2019 to Friday, August 2, 2019 (both days inclusive) for ascertaining eligibility for dividend.

For Tata Communications Limited

Place : Mumbai

Manish Sansi

Date: July 8, 2019

Company Secretary & General Counsel (India)